

Capital Improvements Program Committee
Regular Meeting Minutes
August 21, 2012

Members & Staff Present: Kathy Barnard, Stacie Jo Pope, Joyce Davis, Bob Tougher, Jim Shildneck, Linda Murray, Robert Houseman, David Owen, Pete Chamberlin
Dave Ford, Cynthia Scott, Candace Thayer, John Sandeen

Kathy Barnard, Chairperson opened the meeting at 8:00 am.

Consideration of Minutes

Corrections to Minutes of August 7th:
within the paragraph for the Insulation & Ventilation project - 2nd sentence change
“department” to “fund” - sentence should read “...due to the debt of the fund”.

Within paragraph for Foss Field Replacement Building - 5th sentence insert “capital reserve”
before “fund”

Motion by Joyce Davis and seconded by Jim Shildneck to approve the minutes of the August
7, 2012 meeting as amended. All members voted in favor. Motion passed.

Workshop on CIP Development

Public Works:

David Ford presenting 3 projects:

Town Hall Parking Lot: \$100,000 for 2013 ADA issues make this project necessary.
Includes regrade and repave Town Hall Parking lot – adding landscaping and a sidewalk
along Union Street. Would address ADA issues in front & rear lots.

New Public Restroom: \$140,000 for 2013 – This project idea came from business focus
study/group. Requested by BOS & TM. Discussion was possibility of completing in phases
and also to look at other alternatives. (smaller options, coincide with pump station
replacement)

Rt 28/South Main Street Intersection Upgrade: \$300,000 for 2013 This project is to
upgrade the intersection of the Public Safety Bldg & Library & Christian Ridge Road
incorporating the “Bunn Property” which was purchased in 2012. This is being proposed for 2
phases. Discussion on the 3 potential options for the intersection.

Library:

Candace Thayer, Cynthia Scott & John Sandeen presented the updates and progress on the
Library Building/Renovation Project.

The Library committee is still aiming for 2016 construction date. The Library committee has
adjusted the CIP submission for this year. The 2010 feasibility study will be updated in 2013
for an updated cost estimate to include the needs of Parks & Rec and Seniors. Discussion on

the role of a “library” in the community. Trends in the library industry have gone more towards community space and a space that can adapt over time. Discussions on the role of the library in conjunction with other town services – Senior Center, Parks & Rec Departments. Discussion of the ability of Non-Profits to raise money and asking for civic support of such a large project. The Wolfeboro Public Library Foundation, Inc has been set up and has committed to raising funds for this project. The cost of the project is a concern. The Library committee will move forward with updated feasibility study, new cost estimate, updated plans, and community input sessions.

Other Business:

Next meeting: Tuesday, August 28th - @ 8 am location TBD

The meeting adjourned at 9:09 am

Respectfully Submitted,

Stacie Jo Pope